

JEFFREY A. FULLER, Ed.D.  
Superintendent

NORIE PLATE  
Business Manager

Freedom Area School District



Administrative Offices

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LORRAINE J. ROCCO  
School Board Secretary

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**Board of School Directors Meeting**  
**“Students Are the Center of the Decision Making Process”**  
**June 18, 2015**

**COMMUNICATIONS:**

- A. Open School Communications: Positive and Constructive Comments between School Board Members, Administrators and Community:
1. Receipt of Letters from Renee Romutis and Deborah Tooch, Commending Keith Kovalic, High School Band Director, Members of the Band Staff, and the Freedom High School Marching Band for Organizing a Successful Trip to Orlando, Florida
  2. Receipt of Thank You Card from Bill Hewko
  3. Freedom Area High School H.O.P.E. and Student of the Month Awards for April/May 2015 (**Administrative Report**):
    - April H.O.P.E. Award (Theme – “Uses Technology in Creative Ways to Engage Students”):
      - Mrs. Valerie Marburger, High School Computer/Technology/Business Teacher
    - May H.O.P.E. Award ( Theme “Teacher Who Inspired Me Throughout the Year”):
      - Mrs. Blaire Lasko, High School English Teacher
    - Students of the Month Award (Theme – “Perfect Attendance”):  
See List of 31 Students (**Handout**)
- B. Henry Mancini Musical Theatre Awards - District Performance of “West Side Story”:
- Nominated for 11 of 14 Possible Awards:
    - Outstanding Choreography Execution
    - Outstanding Community Engagement
    - Outstanding Ensemble
    - Outstanding Leading Actor – Rob Raso
    - Outstanding Leading Actress – Maura Lehocky

- Outstanding Supporting Actor – Nathan James
- Outstanding Noteworthy Individual – Ryan Edder
- Outstanding Overall Performance
- Outstanding Overall Production
- Outstanding Technical Execution
- Outstanding Vocal Ensemble
- Earned 5 Awards:
  - Outstanding Overall Production
  - Outstanding Overall Performance
  - Outstanding Technical Execution
  - Outstanding Vocal Ensemble
  - Outstanding Leading Actor – Rob Raso, “Tony”
- C. Other:
  1. **July/August 2015 School Board Meetings:**
    - **July – To Be Determined**
    - **August 13 and August 20**
- D. Use of School Facilities Schedule (According to Policy) (**Enclosure**)

**PUBLIC/COMMUNITY RELATIONS:**

(Formal Request – 10 Minutes / Informal Request – 5 Minutes)

- A. Bonnie Adams
- B. Amy Johnston Giles
- C. Ed Shephard
- D. Other

**MINUTES:**

- A. Approve Minutes of May 7 and May 14, 2015

**ENCLOSURES:**

- A. Use of School Facilities Schedule (According to Policy) (**Communications – Item D.**)
- B. June 2015 Budget Transfers (**Finance – Item H.**)
- C. Resolution of 2015 Homestead/Farmstead Exemption (**Finance – Item I.**)
- D. Resolution Allocating Fund Balance Between Committed, Assigned and Unassigned Funds as Required by GASB 54 (**Finance – Item J.**)
- E. Resolution Adopting Final Budget for School Fiscal Year Beginning July 1, 2015, and Ending June 30, 2016 (**Finance – Item K.**)
- F. List of Student Activity Account Signatures for Students and Activity Sponsors (**Extra-Curricular – Item B.**)

- G. Free/Reduced Lunch Report as of May 29, 2015 – **District at 46.88%**
- H. Free/Reduced Lunch Report as of June 4, 2015 – **District at 46.84%**
- I. **Cyber/Charter School Enrollment as of June 10, 2015 – Current Projected Annual Cost for 2014-2015 School Year \$793,447.47; 43 Cyber/Charter Students, 36 Brick and Mortar Students – Total No. of Students – 79**
- J. BVIU School Board Notes for May 27, 2015 Meeting
- K. Average Daily Membership for Freedom Area School District, 180 Day Report – 1,441 (Loss of 58 Students from 2013-2014 180 Day Report)
- L. Cafeteria Plan Revised July 1, 2015 (**Finance – Item R.**)

**SUPERINTENDENT'S REPORT:**

- A. Year-End Review
- B. Approve Adjudications for Disciplinary Hearings Held on May 18, 2015 and June 3, 2015 (**Signatures Required**)
- C. The Board of School Directors Concurs in the Recommendation of the Superintendent for the Curtailment or Alteration of the Elementary Program by the Elimination of One Elementary Teaching Position Effective June 30, 2015, to Conform to Standards of Organization and Due to a Substantial Decline in Pupil Enrollments. The Board Hereby Directs the Administration to Notify the Pennsylvania Department of Education in Accordance with Section 1124(2) of the Public School Code of the Curtailment of the Elementary Program. The Board Further Approves the Furlough or Non-Renewal of the Affected Employee on the Grounds of Substantial Decrease in Pupil Enrollment within the District and the Curtailment or Alteration of the Elementary Program Effective June 30, 2015

**LEGISLATION:**

Open

**FINANCE:**

- A. Approve Bills in the Amount of \$1,064,052.24 (Second Check Run for May 2015)
- B. Approve Capital Improvement Second Check Run for May 2015 in the Amount of \$365.23
- C. Approve Bills in the Amount of \$1,053,334.90 (First Check Run for June 2015)

- D. Approve Primary Center Construction Payment in the Amount of \$980,697.76 (First Check Run for June 2015); as Approved by VEBH Architects and S. P. Smith Construction (**Handout 6-18-15 – Scott Smith**)
- E. Approve May 2015 Treasurer's Report
- F. Approve Agreement with Delta Dental for the Period of September 1, 2015, thru August 31, 2016 (No Increase from Prior Year) (**Signature Required**)
- G. Approve May 2015 Cafeteria Report
- H. Approve June 2015 Budget Transfers (**Enclosure**)
- I. Approve Resolution of 2015 Homestead/Farmstead Exemption in the Amount of \$500,366.37; \$500,360.98 to be Received from the Commonwealth, Plus \$5.39 Carryover from 2014, and Distributed to 3,249 Homesteads/Farmsteads as Certified as of May 1, 2015, by the Beaver County Assessor (Amount per Homestead, \$155.27; Amount per Farmstead \$113.48) (**Signatures Required**) (**Enclosure**)
- J. Approve Resolution Allocating Fund Balance between Committed, Assigned and Unassigned Funds as Required by GASB 54 (**Administrative Report**) (**Signatures Required**) (**Enclosure**)
- K. Approve 2015-2016 District Budget in the Amount of \$21,738,057 and PDE-2028 According to Section 687 of the School Code – Resolution Includes the Following: (**Signatures Required**) (**Enclosure**)
  - 1. 53.4 Mills of Each Dollar of Assessed Property
  - 2. One-Half of 1% Earned Income Tax
  - 3. One-Half of 1% Real Estate Transfer Tax
  - 4. \$5.00 of Local Services Tax
- L. Approve Printing of Real Estate Tax Bills with Beaver County Court House Printing Services:
  - Payment Periods:**
  - Discount July 1, 2015 – August 31, 2015
  - Face September 1, 2015 – October 31, 2015
  - Penalty November 1, 2015 – December 31, 2015
  - Installment Plan Dates:**
  - August 31, 2015
  - September 30, 2015
  - October 31, 2015
- M. Approve Payment of Bills (General Fund and Capital Projects Fund) Deemed Necessary during July 2015 (If No Board Meeting)
- N. Approve 2014-2015 Budget Transfers Needed/Required For/By Year-End Audit
- O. Approve 2015-2016 Agreement with OMNI Group for 403(b) Third Party Services, Cost \$1,896 (No Increase from Previous Year) (**Signature Required**)

- P. Approve '98 Bond Payment in the Amount of \$742,916.25
- Q. Approve 2015-2016 Insurance Rates thru First National Insurance Agency, Inc. (Broker): **(Signatures Required)**

- **PSBA:**

	<u>EXPIRED</u>	<u>RENEWAL**</u>
Commercial Property	\$ 27,675	\$ 40,490
\$5000 Deductible	\$ 8,493	\$ -
TRIA	\$ 741	\$ 1,417
Crime*	\$ 1,165	\$ 575
Law Enforcement*	\$ 815	\$ 815
Liability	\$ 7,595	\$ 7,626
Equipment Breakdown	<u>\$ 5,872</u>	<u>\$ 4,842</u>
<b>TOTAL</b>	<b>\$ 52,356</b>	<b>\$ 55,765</b>
Excess Liability	\$ 8,991	\$ 9,339
School Leaders	\$ 12,292	\$ 13,009
Business Auto	\$ 6,951	\$ 7,452
Worker's Comp	\$ 82,541	\$ 71,856
	 \$163,131	 \$157,421

\*Optional  
 \*\*Estimated

- R. Approve Revision of Freedom Area School District's Cafeteria Plan Effective July 1, 2015 **(Enclosure)**
- S. Approve Title I Services Inter-District Agreements with Beaver Valley Intermediate Unit and Allegheny Intermediate Unit for 2015-2016 School Year
- T. Approve Purchase/Lease of New Laptops Not to Exceed Budget, Pending Finance Committee Approval

**Note in Minutes:**

- U. PSBA Membership Benefits **(Handout)**

**EDUCATION:**

A. Approve Released Time According to Act 48:

**PROFESSIONAL DEVELOPMENT:**

1. **Gifted:**

- a. Sara Miller, K-8 Gifted Coordinator, Beaver County Gifted Consortium Meetings for 2015-2016 School Year, BVIU, Cost Mileage

2. **Special Education:**

- a. Special Education Contact Meetings for 2015-2016 School Year, BVIU, Cost Mileage:
  - i. Misty Slavic, Director of Special Education
  - ii. \_\_\_\_\_, School Psychologist
- b. School Based ACCESS Program (SBAP) Trainings for 2015-2016 School Year, PaTTAN-Pittsburgh, Cost Mileage:
  - i. Misty Slavic, Director of Special Education
  - ii. Marian Leo, Special Education Secretary
  - iii. Noriene Plate, Business Manager
  - iv. \_\_\_\_\_, School Psychologist
- c. IEP Writer Focus Group Meetings/Trainings for 2015-2016 School Year, Location Varies, Cost Mileage:
  - i. Misty Slavic, Director of Special Education
  - ii. Marian Leo, Special Education Secretary

3. **Other:**

- a. Misty Slavic, Director of Curriculum & Instruction:
  - i. Curriculum Council Meetings for 2015-2016 School Year, BVIU, Cost Mileage
  - ii. Federal Programs/Non-Public School Consultation Meetings for 2015-2016 School Year, BVIU, Cost Mileage
- b. Ron Kelm, Middle School Literacy Coach, PIIC State Conference, May 4-6, Penn State University, Cost Transportation

**STUDENTS AND STAFF TRAVEL:**

1. **Other:**

- a. Beth Majors, High School Business/Technology Teacher, and Six Students, Summer Officer Training – PA DECA, June 23-25, Hershey, PA, No Cost to District

- b. **Confirm:** Conway Fourth Grade Teachers and Students, Field Trip to Fun For All and the Cranberry Community Park, End of Year Celebration, Monday June 1, 2015, No Cost to District
- B. Approve Maternity Leave for Danielle Barr, High School Learning Support Teacher, Beginning Approximately September 1 thru September 25, 2015
- C. Approve Maternity Leave for Colleen Tyler, Third Grade Teacher, Beginning Approximately May 20 thru June 5, 2015; Followed by FMLA, According to Policy, Beginning September 8 thru December 2, 2015
- D. Approve Maternity Leave for Tara Little, Elementary Library Media Specialist, Beginning Approximately September 8 thru October 19, 2015 Followed by FMLA, According to Policy, Beginning Approximately October 20 thru November 20, 2015
- E. Approve 2015-2016 School Year Contract for Special Education Programs and Services with the BVIU at a Cost of \$39,800 per Student (No Increase from Previous Year) (Currently 8 Students Enrolled)
- F. Approve 2015-2016 Agreement with Mars Home for Youth for the Provision of Alternative Education Programming at a Cost of \$13,500 (Decrease of \$1,800 from Last Year) **(Signature Required)**
- G. Approve Memorandum of Understanding with Adagio Health, Inc. for the Implementation of the Power Up Eat Right Nutrition Education Program
- H. Approve Memorandum of Understanding with the Private Industry Council of Westmoreland/Fayette, Inc. (PIC) for the Operation of Up to Two (2) Head Start Classrooms in the Freedom Area Elementary School. PIC Will Pay the District a Sum of \$1,000 Per Month for Each Classroom Used for the Operation of the Program. **(Signature Required)**
- I. Accept Resignation of Kaleen Quinn, Learning Support Aide, Effective June 5, 2015
- J. Approve Memorandum of Understanding with the Freedom Area Education Association and Accept the Resignation for Purposes of Retirement from Bert Pickard High School Technical Education Teacher, Effective at the End of the 2014-2015 School Year **(Signature Required)**
- K. Approve Request from Tricia Schink to Donate All of Her Sick Days Remaining After Her August 31, 2015 Resignation Date to the Sick Bank of Sandy DiSante (59 Sick Days Remaining – Cost to District \$8,591, Current Value)
- L. Approve Joe Testa as School Psychologist at a Salary of \$60,000

- M. Approve the Following Transfers Effective with the 2015-2016 School Year:
1. Blaire Lasko, Full-Time High School English Teacher to Part-Time High School English Teacher
  2. Danielle Barr, Full-Time High School Special Education Teacher to Full-Time High School Special Education/High School English Teacher
  3. Jennifer Glover, Full-Time Middle School Special Education Teacher to Full-Time High School Special Education Teacher
  4. Jennifer VanDeCar, Fourth Grade Teacher to Full-Time Middle School Special Education Teacher
  5. John Capehart, Third Grade Teacher to Fourth Grade Teacher
  6. Heidi Orrico, Kindergarten Teacher to Second Grade Teacher
  7. Amy Shultz, Elementary Math Coach to Instructional Coach (Elementary)
  8. Emily Mather, Elementary Literacy Coach to Instructional Coach (Elementary)
  9. Ron Kelm, Middle School Literacy Coach to Instructional Coach (Secondary)
- O. Approve Service Agreement with Children's Institute for Extended School Year Services for a Special Education Student in the Amount of \$3,600 **(Signature Required)**

**OPERATIONS:**

- A. **6-18-15:** Buildings & Grounds Director Monthly Report
- B. Accept Resignation for Purposes of Retirement from Phyllis Moldovan, Big Knob Food Service, Effective June 3, 2015
- C. Accept Resignation from James Dunn, Custodian, Effective June 15, 2015
- D. Approve Contract with Kem-R-Lawns Inc. to Mow Weekly as Needed at Big Knob and Conway Elementary Schools for the Period of July 1, 2015 through June 30, 2016 at a Cost Not to Exceed \$11,771.50
- E. Approve Recommendation by Dawn Fronius, Food Service Director, to Continue Using Colteryahn Dairy, Current Milk/Beverage Supplier, for the 2015-2016 School Year



- F. Approve Agreement with Medic Rescue Ambulance Service Effective July 1, 2015, thru June 30, 2016 – Cost \$3,300 (No Increase from Previous Year)
- G. Approve Contract With CT Consensus Technologies (IT Services, Helpdesk, and Server Maintenance) for the Period of July 1, 2015, thru June 30, 2016, in the Amount of \$45,000 (No Increase From Initial 2014-2015 Agreement) (Budgeted) **(Signature Required)**
- H. Approve Disposal of District Wide Unused Computers, Textbooks and/or Library Books for the 2014-2015 School Year (see list)
- I. Approve Disposal of Salt Spreader (serial # F1-810238), per Recommendation of Director of Buildings and Grounds
- J. Accept Resignation from Dominique Hess, School Dental Hygienist, Effective End of 2014-2015 School Year
- K. Approve Annual Maintenance Contract with Modular Management System for Schools (MMS) for the 2015-2016 School Year, Cost \$12,819.01 (from Previous Year) **(Signature Required)**
- L. Approve the Shared Services Agreement with Riverside (Beaver County) School District for the Operation of a Food Services Program as Prepared by the Solicitor **(Signature Required)**
- M. Approve Randy Walker as Director of Food Services at a Salary of \$67,000, with a 1-Year Pay Freeze, to be Shared with Riverside (Beaver County) School District According to the Shared Services Agreement **(Pending Release from Current Position) (Signature Required)**
- N. Approve Marie Dohanich to the Position of Director of Instructional Technology at a Salary of \$75,000 **(Pending Release from Current Position) (Signature Required)**
- O. Approve Safe Schools Memorandums of Understanding with New Sewickley Township Police Department, Freedom Borough Police Department and Conway Borough Police Department for the 2015-2016 and 2016-2017 School Years
- P. Approve the Location Agreement with FNT Enterprises for the Filming of Lil' Bulldogs Practices and Games on School Grounds for the Friday Night Tykes Television Production. FNT Enterprises in the Production Company that Produces the Show for the Esquire Network
- Q. Approve Purchase of Primero Edge Pending Review from New Cafeteria Manager, Not to Exceed \$4,065 Plus Annual Maintenance Fees (Food Service Budget)

**FACILITIES MASTER PLAN:**

- A. **6-18-15:** Progress Update

**EXTRA-CURRICULAR:**

- A. **6-18-15:** Athletic Director Monthly Report
- B. Approve List of Student Activity Account Signatures for Students and Activity Sponsors (**Enclosure**)
- C. Accept Resignation of Danielle Perry, High School Girls Soccer Coach
- D. Approve Stacie Aland as Drill Team Choreographer (**Pending Receipt of Clearances**) and Carol-Lynn Dubovi as Drill Team Manager. Ms. Aland (25%) and Ms. Dubovi (75%) will Share the Contractual Salary
- E. Accept resignation of Bert Pickard as Sponsor of the Freedom Area Rifle Club and Archery Club Effective End of 2014-2015 School Year
- F. Approve Jason Melvin, Head Girls MS Soccer Coach (**Clearances on File**)
- G. Approve Corey Gilarno, Volunteer Assistant Girls Middle School Soccer Coach (**Clearances on File**)
- H. Approve Jason Melvin, Volunteer Assistant Boys Middle School Soccer Coach (**Clearances on File**)
- I. Approve Sandee Kopac, Assistant Fall Cheerleading Coach (**Pending Act 114 and TB Result/Statement**)
- J. Approve Greg Cercone, Football Game Manager (**Clearances on File**)
- K. Approve Wanda Murray, Middle School Volleyball Clock Operator (**Clearances on File**)
- L. Approve Gary Gilarno, Middle School Soccer Clock Operator (**Clearances on File**)
- M. Approve Bill VanDeCar, Part-Time Assistant Varsity Boys Soccer Coach (**Clearances on File**)
- N. Approve Casey Morgan, Part-Time Assistant Varsity Boys Soccer Coach (**Clearances on File**)

**POLICY:**

Open

**MEET AND DISCUSS:**

Open